



CITY OF AUBURN

FINANCE DEPARTMENT

1225 Lincoln Way • Auburn, CA 95603

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BUSINESS LICENSE APPLICATION

Please Check One

- ☐ New Application
- ☐ Change of Owner
- ☐ Change of Address
- ☐ Change of Business Name
- ☐ Home Occupation

FEE MUST ACCOMPANY APPLICATION - NON REFUNDABLE

Business Name/DBA _____

Corporate Name _____
(if applicable)

Business Location _____
(Cannot be P.O. Box per State of California Business & Professions Code-Section 17538.5)

City _____ State _____ Zip _____

Mailing Address _____

City _____ State _____ Zip _____

Public Phone No. _____ Fax No. _____

OFFICIAL USE ONLY

Business License No. _____

Type _____

Expiration Date _____

Business Code _____

Tax Code _____

Website _____

Email Address _____

FOR CITY USE ONLY

This information will not be made public.

Bus. Start Date _____ Description of Business Activity _____

Ownership ☐ Corporation ☐ LLC ☐ LLP ☐ Partnership ☐ Sole Proprietor ☐ Trust

Resale No. _____ Federal ID No. _____ State ID No. _____

Contractor State License No. _____ State Lic. Type _____ Expire Date _____

Enter below names of Owners, Partners, or Corporate Officers (attach additional sheet, if necessary)

1st Owner Name _____ Title _____

Home Address _____
(Cannot be P.O. Box)

Home Phone No. _____ Cell/Pager No. _____

2nd Owner Name _____ Title _____

Home Address _____
(Cannot be P.O. Box)

Home Phone No. _____ Cell/Pager No. _____

In case of emergency, please contact (attach additional sheet, if necessary)

Contact Name _____

Address _____

Phone No. _____ Cell/Pager No. _____

PLEASE FILL IN APPROPRIATE BOXES

Hazardous Materials Storage Disclosure:

- ☐ Filled
- ☐ Not Applicable

- Signs:
- ☐ No sign
 - ☐ Use existing sign (no changes)
 - ☐ Modify existing sign
 - ☐ New Sign

Tenant Square Footage _____

At any time will you be conducting business at the Auburn Municipal Airport?

Yes ☐ No ☐

Estimated Gross Receipts for the first 12 months of operation

\$ _____

No. of Employees _____

No. of Professionals _____

PLEASE READ, SIGN AND DATE

I declare, under penalty of perjury under the laws of the State of California, that the information provided in this application is true and correct.

Signature of Owner: _____

Print Name: _____

Title: _____ Date: _____

Thank you for doing business in the City of Auburn

PAYMENT MUST BE SUBMITTED WITH APPLICATION. NO BILL WILL BE SENT.
CALCULATE PAYMENT BASED ON ATTACHED FEE SCHEDULE.

NOTICE: Under federal and state law, compliance with disability access laws is a serious and significant responsibility that applies to all California building owners and tenants with buildings open to the public. You may obtain information about your legal obligations and how to comply with disability access laws at the following agencies: The Division of the State Architect at www.dgs.ca.gov/dsa/Home.aspx; The Department of Rehabilitation at www.rehab.ca.gov/mst.gov; The California Commission on Disability Access at www.cdda.ca.gov.

OFFICIAL USE ONLY

LICENSE FEE \$ _____

BUSINESS IMPROVEMENT AREA FEE \$ _____

STATE CASp FEE \$ 1.00

TOTAL FEE \$ _____

AUBURN BUSINESS LICENSE FEE SCHEDULE

APARTMENT HOUSES

Enter the # of Units in the building: _____

Units	Tax
3 - 6	\$11.00

More than 6 \$11.00 + \$2.20 for each additional unit

Example: 10 units → \$11.00 + (4 x \$2.20) = \$19.80

AUTO COURTS AND MOTELS

The annual Business License Tax is \$3.30 per unit.

Enter the # of Units: _____ X \$3.30 = \$ _____

BOWLING LANES

Enter the number of Lanes: _____

The Business License Tax is \$38.50 for the first lane and \$16.50 for each additional lane.

Example: 10 lanes → \$38.50 + (9 x \$16.50) = \$187.00

BRANCH OFFICE

Your annual Business License Tax is \$10.00.

CLASS A

Your annual Business License Tax is \$27.50.

CLASS B

Your annual Business License Tax is \$38.50.

CLASS C

Your annual Business License Tax is \$82.50.

CLASS D

Your annual Business License Tax is \$110.00 per professional.

Enter the # of professionals _____ X \$110.00 = \$ _____

CLASS E

Your annual Business License Tax is \$110.00.

CLASS F

Your annual Business License Tax is \$137.50.

CLASS G

Your annual Business License Tax is \$220.00.

CONTRACTORS, ANNUAL

Your annual Business License Tax is \$110.00

CONTRACTOR, QUARTERLY

Your quarterly Business License Tax is \$33.00.

GROSS RECEIPTS

Annual Gross Receipts	License Tax
\$0 - \$ 15,000	\$ 27.50
\$ 15,001 - \$ 25,000	\$ 33.00
\$ 25,001 - \$ 50,000	\$ 44.00
\$ 50,001 - \$ 100,000	\$ 66.00
\$ 100,001 - \$200,000	\$ 110.00
\$ 200,001 - \$ 500,000	\$ 110.00 + \$ 0.55 for each \$1000 over \$200,000
Over \$ 500,000	\$ 275.00 + \$ 0.11 for each \$1000 over \$500,000

JUNK DEALER

Your annual Business License Tax is \$27.50.

JUNK YARD

Your annual Business License Tax is \$55.00.

PEDDLER/SOLICITOR (IN CITY)

Annual Gross Receipts	License Tax
\$0 - \$ 15,000	\$ 27.50
\$ 15,001 - \$ 25,000	\$ 33.00
\$ 25,001 - \$ 50,000	\$ 44.00
\$ 50,001 - \$ 100,000	\$ 66.00
\$ 100,001 - \$200,000	\$ 110.00
\$ 200,001 - \$ 500,000	\$ 110.00 + \$ 0.55 for each \$1000 over \$200,000
Over \$ 500,000	\$ 275.00 + \$ 0.11 for each \$1000 over \$500,000

REAL ESTATE (Outside City)

Your quarterly Business License Tax is \$27.50.

TRANSPORTATION/FREIGHT HAULING

Your annual Business License Tax is \$55.00.

USED CAR LOTS

Your annual Business License Tax is \$165.00

VENDING MACHINES

Enter the number of Machines: _____

Your Business License Tax is \$6.60 for the first machine and \$3.30 for each additional machine.

Example: 5 machines → \$6.60 + (4 x \$3.30) = \$19.80.

WRECKERS, AUTO

Your annual Business License Tax is \$110.00.

BUSINESS IMPROVEMENT AREA ASSESSMENTS

DOWNTOWN IMPROVEMENT AREA ASSESSMENT

Your Downtown Assessment is equal to 100% of your Business License Tax, with the following limits:

Minimum Downtown Assessment = \$50.00

Maximum Downtown Assessment = \$500.00

OLD TOWN BUSINESS IMPROVEMENT AREA - PERSONAL SERVICES

Your Old Town Business Assessment is \$25.00.

OLD TOWN BUSINESS IMPROVEMENT AREA - PROFESSIONAL SERVICES

Your Old Town Business Assessment is \$250.00.

OLD TOWN BUSINESS IMPROVEMENT ASSESSMENT - RETAIL

Retail Annual Sales	Assessment
\$0.00 - \$ 100,000	\$2.00 per \$1000 of sales (min = \$2.00)
\$100,001 - \$ 200,000	\$ 300.00
\$200,001 - \$ 500,000	\$ 400.00
\$500,001 - \$1,000,000	\$ 500.00
Over \$1,000,000	\$ 600.00